



**Notice of a public meeting of
Economy & Place Policy Development Committee**

To: Councillors Cuthbertson (Chair), Kramm (Vice-Chair),
N Barnes, S Barnes, Cullwick, Richardson and Steward

Date: Tuesday, 20 November 2018

Time: 5.30 pm

Venue: The Thornton Room - Ground Floor, West Offices (G039)

AGENDA

1. Declarations of Interest

At this point, Members are asked to declare:

- any personal interests not included on the Register of Interests
- any prejudicial interests or
- any disclosable pecuniary interests

which they may have in respect of business on this agenda.

2. Minutes

(Pages 1 - 6)

To approve and sign the minutes of the meeting held on 18 September 2018.

3. Public Participation

It is at this point in the meeting that members of the public who have registered their wish to speak can do so. The deadline for registering is by **5.00pm** on **Monday 19 November 2018**.

Members of the public may speak on an item on the agenda or an issue within the Committee's remit. To register, please contact the Democracy Officer responsible for the meeting (the contact details are available at the foot of the agenda).

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The Council's protocol on Webcasting, Filming & Recording of Meetings ensures that these practices are carried out in a manner both respectful to the conduct of the meeting and all those present. It can be viewed at http://www.york.gov.uk/download/downloads/id/11406/protocol_f_or_webcasting_filming_and_recording_of_council_meetings_20160809.pdf

4. Community and Operational Asset Strategy - (Pages 7 - 34) Development and Implementation

Executive approved the Asset Management Strategy for 2017-2022 on 28 September 2017 which set out the principles and approaches for taking forward the Corporate Asset Strategy. This report focuses on the Community and Operational Asset Strategy (CAS) element of this and sets out how the CAS will be delivered.

5. Local Enterprise Partnerships (LEP) Review - (Pages 35 - 44) Update

This report provides an update on the current LEP review, the responses made to date and the implications for York.

6. Scrutiny Topic Scoping Report - Review of (Pages 45 - 54) Residents' Parking Scheme

This report seeks to define the scope of this work based on preliminary work by the informal Task Group from this committee in regard to the proposal made by Cllr D'Agorne to review CYC's Residents' Priority Parking Scheme. The topic registration form is included at Annex A.

7. Work Plan 2018/19

(Pages 55 - 56)

Members are asked to consider the Committee's work plan for the municipal year.

8. Urgent Business

Any other business which the Chair considers urgent under the Local Government Act 1972.

Democracy Officer: Angela Bielby

Contact Details:

Tel – (01904) 552599

Email – a.bielby@york.gov.uk

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports and
- For receiving reports in other formats

Contact details are set out above.

This information can be provided in your own language.

我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim własnym języku. (Polish)

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (بولی) میں بھی مہیا کی جاسکتی ہیں۔ (Urdu)

 **(01904) 551550**

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City of York Council

Committee Minutes

Meeting	Economy & Place Policy Development Committee
Date	18 September 2018
Present	Councillors Cuthbertson (Chair), N Barnes, S Barnes, Richardson, Steward, Craghill (Substitute for Cllr Kramm) and Fenton
Apologies	Councillor Kramm

18. Declarations of Interest

Members were asked to declare, at this point in the meeting, any personal interests not included on the Register of Interests or any prejudicial or discloseable pecuniary interest that they might have in respect of the business on the agenda.

Cllr Richardson declared a personal non prejudicial interest in agenda item 4 (Review of Disabled Access into the City Centre) as he was Trustee on the Board of York Wheels.

19. Minutes

Resolved: That the minutes of the last meeting held on 17 July 2018 be approved as a correct record and then signed by the Chair.

20. Public Participation

It was reported that there had been no registrations to speak under the Council's Public Participation Scheme.

21. Review of Disabled Access into the City Centre

Members considered a report that followed on from the Committee meeting held 19 June 2018, at which the Committee agreed that it would look into possible mitigation measures for disabled blue badge access against the vehicle security measures around the city centre. The Assistant Director for Transport, Highways and Environment outlined the report.

Organisations representing disabled blue badge holders had been invited to the meeting and a number of representatives from those organisations were in attendance. This included Healthwatch York, York Multiple Sclerosis Group, York Blind and Partially Sighted Society and a City of York Council Officer with a disability. The written comments from York Carers Centre were noted.

Officers were to recommend to the Executive at its meeting on 27 September 2018 that an experimental traffic regulation order be put in place to trial standard bollards in a core part of the city centre to be monitored for traffic management purposes. The views of representatives and their associated organisations were to be taken forward as part of the consultation on the mitigation. The Chair welcomed all to the meeting.

During discussion, the key themes on mitigation that emerged from discussions were that:

- The need to undertake the works on vehicle security measures around the city centre was recognised.
- The loss and reduction of blue badge parking in St Sampson's Square would impact on blue badge holders.
- Any mitigation needed to be mindful of future phases of restrictions to city centre access.
- The impact would be significant on any disabled residents of streets which were being restricted who may not be able to walk or drive out of the Priority 1 Area.
- The impact on blue badge holders with a mobility issue but without a wheelchair would be considerable.
- There would be an impact on people living in the city centre who may need patient transport.
- Access for wheelchairs needed to be maintained and any measures should not impede wheelchair access. Electric wheel chair charging within the city centre could be explored.
- There could be a request to consider additional, possibly dedicated; blue badge parking in the wider area, not just at Church Street.
- The expansion of disabled parking in Piccadilly Car Park and shop mobility could be considered. Consideration of this needed to be mindful

that some disability adapted vehicles were higher vehicles than many car parks allowed.

- There was a need to listen to peoples' voices whilst appreciating that not everyone would be happy or be able to be catered for regarding blue badge holder access.
- Concern was raised about the arrangements for turning around vehicles at the bottom of Church Street, particularly large minibuses, and there needed to be some sort of 'escape route' so that vehicles did not have to turn around in narrow streets.
- Wherever blue badge parking was displaced, consideration needed to be given to additional dropped kerbs to facilitate wheelchair access and drop off points.
- York Wheels, Dial a Ride and patient transport were possible solutions to increase access to the City Centre priority zone 1 for blue badge holders and disabled residents living in that area if they were permitted access.
- The potential for more dropped kerbs in Church Street and other areas where disabled people disembark their vehicles could be explored.
- There was a willingness from all groups to work with the council to ensure that the impacts of any measures were mitigated. For example, textured paving or colour differentials could be placed around bollards - these changes would need to be communicated clearly to different parts of the community. Whilst this would increase street furniture, it was also an opportunity to remove some of the other street clutter at the same time.
- The impact on business and market operations would also need to be considered.

Resolved: That;

- i. Members note content of the report, its Appendix and Annexes and provide feedback.
- ii. Members consider the possible mitigation measures for disabled blue badge access against the vehicle security measures around the city centre in light of initial input from user groups.
- iii. Members agree that further consultation is needed.

Reason: So the Committee plays an active role in policy development in the city.

22. Secondary Shopping Areas Fund - Update

Members considered a report that provided an update on the work to support the economic health of our District retail centres in Haxby and Acomb. Projects in Acomb had been commissioned, with some work already completed. In Haxby, a fledgling traders association had been established and held its first meeting in August. Research on the future needs of both areas with regard to public realm and infrastructure has yet to be commissioned.

Members were informed that under the final bullet point under paragraph 7 of the report the amount for enhanced Christmas lights on Front Street was £7,000, not £5,000 as stated in the report.

Discussion took place regarding the involvement of Traders' Association. A number of Members expressed concern regarding the process of involving businesses and organisations in discussion, the process for decision making regarding funding and the extent to which stakeholders were consulted. It was suggested that there had been a lack of consultation namely with Acomb and Westfield Neighbourhood Forum, Acomb Alive and the Acomb Dance Arts and Music (ADAM) festival. An Acomb Ward Councillor was asked and confirmed that Acomb Ward Councillors had not been consulted on the secondary shopping areas fund.

A number of Members requested more detail on the expenditure of £50,000, which had been allocated for activities to support the longer term economic health of district centres. It was also highlighted that there was a number of secondary shopping areas in the city that would benefit from support.

Following discussion it was:

Resolved: That Members note the update on the Secondary Shopping Areas on Haxby and Acomb.

Reason: In order to be updated on the progress of work to support the economic health of the Secondary Shopping Areas on Haxby and Acomb.

23. Street Lighting Policy

This report informed the Committee of proposed changes to the Street Lighting Policy following an officer review. The issue had been referred to

Scrutiny by the Executive Member for Transport and Planning at a Decision Session in July 2018 with this Committee invited to comment on the updated policy prior to it going back to the Executive Member for approval. It was noted that in July 2018 the Committee agreed to add the Street Lighting Policy to its work plan to be considered at this meeting.

The Assistant Director Transport, Highways and Environment, Head of Highways and Fleet and Street Lighting Manager were in attendance to present the report and Street Lighting Policy. The Assistant Director Transport, Highways and Environment outlined the policy highlighting the key changes to the policy.

In response to questions from Members it was confirmed that:

- The standardisation of the 6m lighting column was about trying to standardise light levels which enabled uniformity of lighting.
- The reason for the use of the 6m column was explained.
- Clarification was given on streetscape lighting in the redesign of street lighting.
- The future proofing for electric charging points within lighting columns was being looked at. However, the use of street lights as electric charging points was counter to the use of street lights as a facility and would need to be kept under review.
- With regard to Member engagement on street lighting in conservation areas outside the city centre, there was flexibility on replacement lighting.
- Dark skies assessments had been undertaken by the manufacturers of the lanterns.
- The times of lighting during the night was flexible and dimming street lights had been trialled in a number of areas. The majority of LEDs dimmed to 50% after midnight.
- There were different sets of embellishment kits for street lights.
- 'Architectural lighting' referred to lighting used in areas such as the lighting of the bar walls and York Minster.
- With reference to 'other authorities' being consulted on architectural lighting, these were statutory authorities (in specific areas of consideration).

- The use of high, medium and low brightness street lights in villages depended on their usage.
- Action would be taken to address overgrown trees, bushes and greenery obstructing street lights. Trees and shrubs were avoided when installing new columns.
- The remit of structural tests was explained. This included giving notification to residents regarding the testing of street lights. The inspection frequency was explained to Members.
- In response to a suggestion to the inclusion of the future proofing of lamp columns for electric charging to be included in future reports, the Chair confirmed that this would be fed back to officers.

Resolved: That Members considered and commented on the proposed update of the Street Lighting Policy before goes back to the Executive Member for approval.

Reason: So that the Committee plays an active role in policy development proposals for the city.

24. Work Plan 2018/19

Members considered the Committee's work plan for the 2018/19 municipal year. Following questions from Members, the Scrutiny Officer clarified that there had been a scrutiny topic request on developing a pollinator action plan for York and that a review of the economic health of Coney Street was being considered by the Economy and Place Scrutiny Committee.

Resolved: That the work plan be approved.

Reason: To keep the Committee's work plan updated.

Cllr I Cuthbertson, Chair

[The meeting started at 5.30 pm and finished at 7.30 pm].



Economy and Place Policy Development Committee

20 November 2018

Report of the Corporate Director of Economy and Place
Portfolio of the Executive Leader (incorporating Finance and Performance)

Community and Operational Asset Strategy – Development and Implementation

Summary

1. Executive approved the Asset Management Strategy for 2017-2022 on 28 September 2017 which set out the principles and approaches for taking forward the Corporate Asset Strategy. This report focuses on the Community and Operational Asset Strategy (CAS) element of this and sets out how the CAS will be delivered by:
 - Reviewing the progress made to date
 - Outlining how the future business models of the delivery of Council, other public sector and community services can be supported through the use of land and building assets by:
 - Considering the suitability of the remaining land and building assets, including those owned and occupied by partner organisations to help deliver the ambitions and priorities for Council and partner services. This will be done by focussing on the following categories of assets where the greatest impact can be made in the next 2 years in achieving these ambitions for the Council and other public sector services, saving revenue costs and delivering capital receipts. These categories are as follows:
 1. Children’s centres
 2. Community centres
 3. Health and adult social care
 4. Libraries
 5. Parks, playing fields and open spaces

6. Schools
7. Office accommodation and operational sites
8. The wider public sector estate

- Review and update of the data required to enable informed decisions to be made on the future of those land and building assets which fall within the scope of this next stage
 - Setting out the resources required to deliver this next stage of the implementation of the CAS
2. The implementation of this Strategy will take place over a number of years but will be the subject of a continuous review to ensure it remains relevant and up-to date

Recommendations

3. The E&P Policy Development Committee is asked to:
 - note this report
 - provide any comments on the contents of this report
 - advise of any additional matters which should be considered

Reason: To involve Members in the principles and approaches for taking forward the Corporate Asset Strategy

Background

4. Executive approved the Council's new Asset Management Strategy 2017-2022 in September 2017. One of the approved recommendations was to develop a Community and Operational Asset Strategy. A Commercial Project Manager was appointed in July 2018 to take this forward.
5. The Asset Management Strategy sets out three objectives for future asset planning:
 - To use our assets to deliver policy goals
 - To operate our estate efficiently and dynamically to support the effective delivery of council services

- To use council assets to generate maximum income to support the delivery of council priorities

6. These objectives are broken down into more detailed principles which guide the activity planning and decision making for the Strategy. Many of these principles have direct application to the development of the Community and Operational Asset Strategy and these are highlighted in italics below

- a. *We will use land and building assets to maximise positive outcomes for our communities*
- b. *In order to protect direct services we should reduce the overall cost of the estate through*
 - i. *Rationalisation of assets*
 - ii. *Disposal of poor quality assets*
 - iii. *Exploiting commercial opportunities*
 - iv. *Co-location of Council and other public sector services*
- c. We will use our commercial assets to generate income to support service delivery
- d. *We will use our assets to create efficiencies and reduce service costs*
- e. *Assets should support CYC and partners to achieve joined up services and improved outcomes – buildings should not be exclusive to one particular service and space should be wherever possible flexible and adaptable to support a range of uses*
- f. We will acquire or hold assets to drive economic development or regenerate an underperforming part of the city
- g. We will use assets to deliver and accelerate housing provision in the city
- h. *We will ensure assets comply with the Council's Sustainability policies, and we will explore opportunities to reduce the carbon footprint and water use across our retained estate, where financially viable*
- i. *Assets should be operated by the community where a community group is best placed to deliver the outcomes*
- j. *We should use assets to support area-based working – through the three-zone city model*

k. Where schools become Academies we will work to maximise the use of education land to the benefit of education and the wider community

7. In addition, because of the widening of the scope to include those services delivered by other public sector organisations in York – Health, Social Care, Fire, Police, Ambulance, Court Services and the universities – and the wider voluntary sector, the Council has been part of the Central Government One Public Estate programme (OPE) for a number of years which has the principles of
 - Encouraging joint working
 - Delivering efficiencies
 - Identifying new collaborative approaches
 - Releasing land for disposal which will be included as the plans develop.
8. It is important also that the principles of Inclusion and Accessibility are included as an essential element of the development of this strategy as many of the groups and organisations which will be involved will have their own requirements.
9. These objectives and principles have already been used in dealing with the Council's operational and community assets and have achieved a number of successes and also are being applied to a number of current priorities as follows:
 - the Council's administrative accommodation – moving from 17 buildings into West Offices and Hazel Court supporting service integration within the Council and with partners and reducing revenue costs by over £1million pa
 - Older Person's accommodation – a programme of disposal of the general residential accommodation, no longer fit for purpose, and re-investment in specialist dementia nursing provision in purpose built new buildings and support at home
 - Libraries – the development of library premises into multi-use community facilities (current examples being The Centre@Burnholme and New Earswick Folk Hall) operated by an external provider (currently being re-tendered)

- Housing delivery programme – identification of a number of sites to provide a variety of housing types and ownership models
 - Leisure and sports estate – work with an external provider to manage and develop the Council’s sports provision including the Community Stadium
 - The Burnholme campus – programme to provide a variety of services and uses (library, community, health, adult care, sports)co-located on one site and release of land for housing provision
10. The Council, and other public sector organisations, are continually reviewing how they can best deliver their services in a way that best meets the needs of the customers and residents which takes into account changing requirements, policies and initiatives and also resources available for that delivery. There are a number of different business models which can be considered:
- Centralisation of the point of delivery – expecting the customer to travel to the centre or access the service digitally
 - Hub and spoke model – delivery of services in the areas of most need for that service with a central support function
 - Locality based – range of Council and other services delivered in strategic locations across the City (could match the Local Area Team areas for instance) as a base providing easier access to these services by the customers
 - Co-location – provision of a range of public and community services and facilities in a number of strategically placed locations around the city in buildings which are
 - Fit for these purposes
 - Have good consistent FM and IT support
 - Are economical to run and able to generate revenue from other community and commercial users

11. There is still the residual challenge of a number of buildings and sites occupied by a single Council service. Many of these are:

- in the wrong location to deliver the service effectively
- in buildings which are not fit for purpose
- have a lack of adequate Facilities Management (FM) and Information Technology (IT) support
- are expensive to run.

In addition there are a number of buildings occupied by other public sector organisations, particularly health and care-related, which are often located close to each other and also often Council buildings in the community but each not maximising the potential for co-location, both to the community in terms of easy access in one location and also to the public sector in respect of reduced costs.

12. A City-wide pro-active approach is therefore needed involving all public and community organisations to continue to deliver the vision and objectives set out below. The focus should be on delivering modern fit-for-purpose facilities which are fully utilised and which give the occupiers the place and the resources they need to carry out their work and deliver their programme – in other words to have a portfolio of **assets which work for everyone**.

The Challenge of Implementation

13. The scope of the Community and Operational Strategy covers a significant number of land and building assets. There are over 200 Council owned assets which have not yet been considered which should be included in the next stage of the delivery of this Strategy together with a significant number of other public sector assets – a large proportion of which contain health-related services. Annex 1 details those Council owned assets which are included.

14. There are a number of different drivers which could be used to take forward the implementation of the CAS.

- Evidence driver
 - thorough methodical approach covering all assets in scope
 - assess all assets against CAS and service objectives
 - measure performance and cost for individual assets

- produce management plan for each individual asset with recommendation for retain/invest/dispose based on analysis
 - produce implementation plan to achieve CAS purpose
 - Tactical driver
 - review and act on all opportunities as and when they arise
 - carry out assessment on all assets which could be included within the scope of the opportunity
 - measure against CAS and service objectives and benefits from being included within the opportunity
 - produce project plan based on this information
 - Strategic driver
 - Driven by priorities from either service or CAS
 - Review city-wide how these can be delivered
 - Decide on what else can be included from across the estate
 - Produce implementation plan to deliver strategy
 - Spatial driver
 - Review by area of the City
 - Include all operational, community and partner assets within that area
 - Identify the priorities for that area and then measure assets and the use made of them against those priorities
 - Produce implementation plan which delivers the priorities for that area
15. The reality is that the way forward will be a mixture of all the above options and will need that overview which will sit above any local area based or service based proposals to optimise outcomes. This is particularly true when considering other public sector organisations such as the blue-light and health services whose area of responsibility is wider than just the York area and so the projects delivered in York will need to take into account these wider requirements. By adopting this 'blended approach' then this will ensure that all factors are taken into account and will avoid duplication of provision of buildings in any one area which provide the same or similar service and will maximise the use and delivery of objectives from any new or retained asset.

16. Because of the volume and complexity of the Council and other organisation assets which are potentially included in this Strategy and the service and community outcomes which should be delivered there is a need for prioritisation in determining and delivering the implementation plan. To try and break down the scope of this project and to provide a prioritised programme it is proposed to focus on a number of asset categories and then to consider

- The ambitions and priorities identified by services and external organisations in delivering their objectives
- The driver or drivers which are relevant in looking at the asset requirement to enable those priorities to be achieved.

These categories are as follows with a summary of the predominant driver, the ambitions and the priorities for each category following initial engagement with assistant directors and heads of services.

- Children's Centres **CC**
- Community Centres **Co**
- Health and Adult Social Care (including Older Persons Accommodation) **HS**
- Libraries **Lb**
- Parks, public open spaces and playing fields **PF**
- Schools **Sc**
- Other Public organisations **OPE**
- Office accommodation and operational sites **OO**

It should be stressed that buildings and land can't drive the ambition but they should assist in delivering the priorities and outcomes. There will be links between these categories, especially as co-location and management of the assets will be of importance in all of them.

17. The need for accurate and current data on the suitability, condition and costs of the assets is also of high importance so that informed decisions can be made on whether to retain, invest or dispose of those properties identified which could deliver these priorities. The data currently available whilst extensive on Council buildings and land is, in the main, not up to date as the resources have not been available to carry out the necessary collection work. On other non-Council buildings the data available is variable. An exercise needs to be carried out therefore to scope and collect this data on an agreed list of properties. It would also

assist the decision making if valuations were carried out to highlight potential capital receipts which could be obtained for re-investment.

Project Categories

18. Children's Centres **CC**

There are currently 9 children's centres – all are attached to or are part of schools. Most of these centres are now not fully occupied by Council services as these services are being delivered in a different way and as a consequence some of the centres include third party lettings (such as nurseries).

Where the school has converted to an Academy, CYC have taken a lease back of the children's centre space for a term of up to 25 years

- Driver – Strategic (supported by Evidence)
- Ambitions
 - Ensure buildings are used to support all families
 - Use buildings to develop community provision
 - Provision either internally or by external groups with the same focus
 - Provide the buildings where families needs are greatest and the provision cannot be provided in the home setting
 - Make the best use of the buildings as currently empty for long periods of time
 - Don't currently have FM capacity to manage outside of core use – e.g. Health and Safety (H&S) requirements, agreements in place
 - Consider use by other Council/Public sector services

19. Community Centres **Co**

Community Centres are held and occupied in a variety of ways across the Council area – there is no consistent approach. 24 buildings which the Council own or lease all/part have been identified initially and the

ownership/management arrangements include:

- Freehold ownership and direct management
- Community Asset Transfer
- Leasehold ownership – either of whole or part

The strategy for these centres has been to undertake community asset transfers where there is a strong voluntary group with a compelling business case. Transfers have already taken place at:

- Oaken Grove Community Centre
- Clements Hall
- Poppleton
- Priory Street
- Clementhorpe

There are still a number of centres where the occupying groups are not in a position to take over responsibility for the asset and also the Council requirement for operating services from these buildings is diminishing.

- Driver – Strategic (supported by tactical)
- Ambition
 - All centres to be multi-purpose located in the right place to serve the community
 - Have all community centres run, managed and occupied by the community, CYC using the facilities as and when needed
 - Community asset transfers as the preferred model
 - Maximise the opportunity for the community to generate income from the asset to guarantee future sustainability
 - Support the community running these centres by providing central FM and IT where appropriate to release the staff to focus on maximising the use of buildings to deliver community needs
 - Release any surplus assets (especially leasehold) for alternative uses or disposal

20. Health and Adult Social Care **HS**

Health and social care responsibilities are split between CYC and NHS and are delivered by a variety of agencies and organisations (including community groups) as well as directly by the Council and the NHS.

There is therefore a very complex picture for the user and this is mirrored in the variety and location of buildings used to deliver these services. There are at least 13 different Council venues, including those providing mental health services and residential and day centres, but many more NHS locations and buildings held on a variety of tenures and ownerships which all deliver a range of programmes and services for the community. It is currently a high priority for central government to improve the situation and the Sustainability and Transformation Plan for the CCG states that the NHS should prioritise efforts to integrate care based on close co-operation with local authorities in order to improve services. There is no overall Asset Strategy for Adult Social Care but a number of their transformational programmes, such as Future Focus reflect the need for community spaces and buildings

21. The type and size of project will vary from local integration of say GP services with an existing Council service to large scale provision of an city wide integrated health requirement such as the facilities currently being looked at on the Bootham Park Hospital site
- Driver – Strategic (supported by spatial)
 - Ambitions (for both CYC and Health Providers)
 - An integrated Health and Adult Care Estate delivering co-located services
 - Location of these health and social care assets to meet the current and future need of the communities especially with the impact of the emerging Local Plan – York Central and the former British Sugar site being 2 of the largest examples
 - A range of services and programmes operating from each asset which meets the identified needs of the local community
 - Provision of specialist residential facilities
 - Primary Care Home – integrated service – GP, dentist, optician
 - Release of surplus assets to reduce revenue costs and also generate capital to be re-invested in the new/re-furbished facility as well as providing sites for housing
 - To create a model structure for the management of these co-located facilities which will reduce cost and maximise income and enable use by other community groups. This model can then be adapted to each individual situation.

There will need to be close joint working between CYC ASC and Public Health services, NHS, CCG and the Hospital Foundation Trust in taking these ambitions forward right from the start to produce integrated

22. Libraries **Lb**

The Library and Archives service, currently located in 15 buildings, is currently being re-procured – proposed new 15 year contract from 1 April 2019. The process for this has been approved by Executive on 21 June 2018. The vision for the service is set out in the report and includes a requirement for:

- Fit for purpose, contemporary spaces meeting the needs of everyone
- Outward looking, linking with the community and drawing people in to foster a sense of place
- Maximise the use of the building assets through partnership working and innovative programming

It is proposed that there should be a range of libraries located in the type of buildings which meet the needs of different users and the community. As the new contract will be signed in April 2019 this category will be a key part of the CAS implementation programme as opportunities should be taken to deliver the ambitions and priorities of other categories.

- Driver – Spatial (supported by Tactical)
- Ambitions
 - **York Explore** – flagship facility where all services available including the Archive
 - **Explore Library Learning Centres** – three to be created in the areas of greater need – these defined as Acomb, Clifton and Tang Hall/Burnholme areas delivering. CYC will work with service provider in shaping the options
 - Range of library, information and educational facilities and opportunities
 - Cafe
 - Space for multiple community use
 - **Explore Gateways and Reading Cafes** – variety of venues co-located with other community activities, with a cafe if

appropriate. Service provider will take a lead on bringing forward options which can then be considered in as part of any other CAS initiatives/projects

23. Parks, Open Spaces and Playing Fields (Active living) PF

In September 2018 Executive approved the progress of the interim Green Infrastructure draft SPD to assist in informing decisions prior to the adoption of the York Local Plan. Included in this work is the development of the Green Space Strategy and implementation programme which will include relevant Council assets. The Council's parks and playing fields (excluding school playing fields) are a variety of sizes and locations and have been acquired and held for a variety of reasons. Initially 74 sites and buildings have been identified which could be looked at as part of this theme. Although the spatial distribution appears to be random and does not match the population distribution, the current strategy is to focus on the green corridors into the City and also to maximise the positive impact on local air quality especially near school sites. These spaces are also managed in a variety of ways – some are directly managed by the Council, some let on short term licence/hiring agreements, others on leases of varying lengths. There are also a number of parks, open spaces and playing fields which are owned by other groups and organisations. Developments resulting from the Local Plan will also produce a number of new open spaces, the future management of which will need to be considered

- Driver – Spatial (supported by evidence)
- Ambitions
 - Match park and playing field space to identified needs and the objectives of the Live Well York project
 - Maximise the improved air quality resulting from these spaces
 - Minimise the cost to the Council of managing these assets
 - Maximise community involvement in the future management of existing assets and also new areas of parks and open spaces which will result from the emerging Local Plan
 - Maximise commercial opportunities to maintain future viability for community management

24. Schools **Sc**

There are 63 school sites (excluding private schools) which currently deliver educational services within the City. CYC either own the whole site or, in a number of cases, share ownership with the Diocese or another body (VA and VC schools). In addition a number of these schools are now a member of one of the 5 Academy Trusts set up in York (these are held by the Trust on 125 year leases). These are distributed throughout the CYC area and a recent report to the Council's Executive has stated that with modest expansion at some schools, they match the requirements of the existing population.

With the adoption of the new Local Plan the population is due to significantly increase and so expansion on existing school sites will be needed. There will also be significant house building in areas of York where the educational provision within the locality will need to be provided for the first time. The recent report to the Council's Executive sets out the key issues for the service in the provision of school places as follows:

- Having an in-depth understanding of the capacity of the current school estate;
- Maintaining an overview of patterns of parental choice through the annual school admissions process;
- Understanding the patterns of demographic change and growth created by existing population trends and by new and projected housing developments;
- Understanding the processes for adding additional school places in academies and having an understanding of the local authority's role in the presumption process related to the development of new schools. The opening of new schools is currently governed by the Department for Education free schools programme;
- Working with neighbouring local authorities to better understand supply and demand pressures and to identify the opportunities for joint strategic planning to aid the efficient and cost effective delivery of additional school places. This is particularly important in reviewing the viability of small schools and the provision of specialist provision.

- Driver – Evidence (supported by spatial)
- Ambitions
 - Have sufficient school places to meet current and future need in the right locations
 - To encourage appropriate community use of existing and especially new school sites to generate income and potentially free-up other sites for disposal/re-use. This will need a good working relationship to be established with the various Academy Trust bodies and also the Headteachers and Governing Bodies of retained schools, due to the limited influence the Council has on the use and development of these sites
 - To create potential vacant/surplus space on school sites for alternative uses particularly on school re-organisations and Academisation.

Most of the known additional places needed over the next 5 years can be met by expanding the existing school estate where needed. However the longer term (post 2025) will see substantial expansion of educational need as the key growth areas in York are delivered which will result in the need to re-think how the additional places will be provided. Key outcomes include the potential for new, and/or re-organisation/expansion of existing, schools. Individual business cases will need to be developed for each proposal including the opportunities for co-location with existing schools in the area.

25. Other Public Organisations **OPE**

For many years the Council has worked with other public sector and voluntary sector organisations to deliver service-led solutions through making the best use of public land and building assets. The York-wide multi-organisation Assets Board was established in 2010 and has included representatives with an asset responsibility from the Fire, Police and Ambulance services, Health (including the Hospital), both universities, voluntary (represented by CVS) and church organisations as well as the Council.

The One Public Estate programme (OPE) was initiated by the Cabinet Office in 2013 (see details in paragraph 6) and has assisted in raising the profile of this vital work. This Council has been involved since the early days in this programme which, as well as providing funding to carry out feasibility and other early work on several projects has also enabled the

profile of the York OPE Assets Board to be raised and for central government departments also to attend and be involved in delivering the joined-up approach to the delivery of customer-focussed services in fit for purpose buildings.

- Driver – Tactical (supported by evidence)
- Ambitions
 - Joined up approach to the delivery of customer-focussed services in fit for purpose buildings
 - Health STP Strategy to become project specific and resourced
 - Co-location of back office functions
 - Release of sites for residential development
- Priorities
 - Review of blue light asset requirements across the city
 - Definition of a work programme to deliver the priorities identified in the Health Estate Strategy of the Humber Coast and Vale Sustainability and Transformation Programme and the Council's Adult Social care and Public Health programme to implement a combined Health and Adult Care Strategy
 - Options for the maximum re-use of public sector sites and buildings which will becoming surplus in the next few years such as:
 - Bootham Park Hospital site
 - Lowfields and Burnholme – mixed use sites delivering Health and Well-being facilities

26. Office accommodation and operational sites ○○

A lot of work has been done over the last few years in successfully reducing the size of the office accommodation estate by reducing 17 unfit office and customer service buildings to 2 – West Offices and Hazel Court – which have met the requirements for office staff and public access to customer services well over the last few years. Due to a reduction in staff numbers and space requirements West Offices has also been used to generate an income of £1million from lettings to other organisations.

However there is now an opportunity to review the use of these 2 buildings in delivering this function due to a number of recent and current factors

- Growing CYC staff base plus staff transferring into West Offices and Hazel Court from other sites causing a strain in capacity for CYC staff
- Poor support (FM and IT) facilities in other buildings used by CYC
- A reduced need for customer space in West Offices due to the growth of the digital programme impacting the way residents and customers interact with the Council resulting in less face-to-face meetings

A separate project has recently started to look at this but this needs to be seen in the context of the broader service delivery models for other operational services within CYC and how their changing requirements are driving their asset strategies.

- Driver – Strategic (supported by evidence)
- Ambitions
 - To deliver the operational property needs of Services in ‘fit for purpose’ land and buildings in the right location
 - To co-locate services where possible (including with non- Council services) – to enable a flexible workforce
 - To further realise commercial opportunities within the office and operational estate including disposals where possible

Summary

27. As can be seen from the categories set out in the above paragraphs and the priorities which have been identified the implementation of this strategy will make a significant contribution to the Council and partner’s organisations future service delivery and achievement of service and corporate priorities and objectives.

The development of the implementation plan for the CAS is still in the exploratory phase. A number of new projects are likely to be created as the work is developed but resources will need to be in place from at least the following areas to enable these projects to progress as currently

all these teams are fully committed to existing prioritised workstreams

- All operational and community focussed services
- Property Services (Asset Team and Facilities Management)
- Legal Services
- Planning
- Other public sector organisations (especially Health and the Blue-Light Services)

Each individual project will need therefore need their own business case and project methodology applied to it and even then prioritisation of these projects will have to be decided.

The direction of travel overall is for the Council to:

- Use fewer assets to support the delivery of public and community services and facilities
- Reduce the net cost to the Council of operating these assets with a high energy and sustainability performance
- Improve the quality of the retained assets to provide fully supported, fit for purpose contemporary facilities and ensure the link with the digitisation programme

Programme Definition

28. The successful implementation of the Community and Operational Strategy will only be effective if:

- Operational services understand their future service delivery model
- There is a full consideration of the condition and value (current and potential future) of the existing estate
- Work with the project manager in designing an asset estate fit for 21st Century public services
- Engagement and ownership at all stages by the services and organisations including
 - Operational services within the Council
 - Council officers dealing with community engagement
 - Representatives from other public sector services

- Community and voluntary groups
- Ward and executive members
- Resources are made available by the stakeholders in terms of staff and finance to deliver the resulting programme

29. The method of engagement with stakeholders and partners will vary according to the nature of the project involved and also the other parties included and so the types and timing of the engagement will need to take place at the early stages of any project planning. The opportunity should also be used to incorporate elements of the new Council's new approach to engagement successfully employed as part of the My Castle Gateway and My York Central process. In particular there needs to be shared governance concerning the nature of the engagement with the users of the asset and in the creation of a brief for any public or wider engagement. The purpose and result of any engagement will need to be transparent to all.

Council Plan

30. The Council's 3 key priorities, as set out in the Council's Plan 2015-19 are at the heart of the CAS and its implementation.

- a prosperous city for all - where local businesses can thrive and residents have good quality jobs, housing and opportunities

The CAS should release buildings and sites across the city which can be used to deliver much needed housing. Residents will also have opportunities to get involved in the future management and use of these assets

- a focus on frontline services - to ensure all residents, particularly the least advantaged, can access reliable services and community facilities

The CAS is all about providing a portfolio of well located, fit for purpose land and building assets which meet the residents need for easy access to operational services and community facilities, not just for the Council but also other public sector and the voluntary sector services and facilities by prioritising co-location and local management wherever possible.

- a council that listens to residents - to ensure it delivers the services they want and works in partnership with local communities

The portfolio of land and building assets produced as the CAS implementation plan progresses will have been the result of partnership working with local communities and public sector services establishing what is required and where it can be delivered to maximise the benefit. This will be evidenced in the delivery of the priorities

Implications

31. The implications are as follows

- **Financial** – funding has been set aside for the commercial project manager to take this CAS forward. There are no other funding requirements at the moment but as individual projects are progressed there will be a need for funding. Investigation will need to take place at the time as to the sources of any funding requirements including that available through other public sector organisations and nationally. As part of the PID for any project then savings will also need to be identified – both revenue and capital (through for instance disposal of surplus sites)
- **Human Resources (HR)** None
- **Equalities** None
- **Legal** None at this stage
- **Crime and Disorder** None
- **Information Technology (IT)** Contained in this report
- **Property** Contained in the report
- **Other**

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Report Approved Date 9/11/2018

Wards Affected:

All

For further information please contact the author of the report

Background Papers:

Executive Report 28 September 2017 Asset and Management Strategy
<http://democracy.york.gov.uk/ieListDocuments.aspx?CIId=733&MIId=10191>

Annexes

Annex A – List of assets to be included in this Strategy

List of Abbreviations Used in this Report

Blue Light = Fire, Police and Ambulance Services
CAS = Community and Operational Asset Strategy
CAT = Community Asset Transfer
CCG = Clinical Commissioning Group
CVS = Community and Voluntary Services
CYC = City of York Council
DfE = Department for Education
FM = Facilities Management
GP = General Practice Health Centre
HR = Human Resources
H&S = Health and Safety
NHS = National Health Service
OPE = One Public Estate Programme
SPD = Supplementary Planning Document
STP = Sustainability and Transformation Plan
VA = Voluntary Aided School
VC = Voluntary Controlled School

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UPR N	PropName	Type	Area	The me
E0165	St Lawrences Childrens Centre	CHILDRENS CENTRE	East	CC
E0165	The Avenues Childrens Centre	CHILDRENS CENTRE	East	CC
E0095	Clifton Green Primary School Childrens Centre	CHILDRENS CENTRE	North	CC
E0155	Haxby Road Primary Academy Childrens Centre	CHILDRENS CENTRE	North	CC
E0166	New Earswick Primary Academy Childrens Centre	CHILDRENS CENTRE	North	CC
E0079	Carr Junior School Childrens Centre	CHILDRENS CENTRE	West	CC
E0165	Hob Moor Primary Academy Childrens Centre	CHILDRENS CENTRE	West	CC
E0164	Knavesmire Primary Academy Childrens Centre	CHILDRENS CENTRE	West	CC
E0080	Westfield Primary School Childrens Centre	CHILDRENS CENTRE	West	CC
E0066	68 Youth Centre	YOUTH CENTRE	East	CO
E0007	Bell Farm Community Centre	COMMUNITY CENTRE	East	CO
E0060	Dunnington Youth Club	YOUTH CENTRE	East	CO
E0060	Melbourne Centre	COMMUNITY CENTRE	East	CO
E0058	Naburn Village Hall	EDUCATIONAL USE	East	CO
E0075	Tang Hall Community Centre (Buildings Only)	COMMUNITY CENTRE	East	CO
E0035	Tang Hall Community Centre (Land Only)	LAND/PUBLIC LAND	East	CO
E0009	Burton Stone Community Centre	COMMUNITY CENTRE	North	CO
E0077	Clifton Moor Church Site	LAND GROUND LEASE	North	CO
E0024	Dennis Street Parish Hall	LAND GROUND LEASE	North	CO
E0086	Haxby Road Scout Hut Site Ground Lease	LAND GROUND LEASE	North	CO
E0085	Oaken Grove Community Centre	COMMUNITY CENTRE	North	CO
E0043	Clementhorpe Community Centre	COMMUNITY CENTRE	West	CO
E0090	Clements Hall	COMMUNITY CENTRE	West	CO
E0136	Clements Hall - Land Adjacent	LAND/PUBLIC LAND	West	CO
E0075	Foxwood Community Centre (Buildings Only)	COMMUNITY CENTRE	West	CO
E0013	Foxwood Community Centre (Land Only)	LAND/PUBLIC LAND	West	CO
E0133	Hamilton House (Nursery Drive 6)	DAY CENTRE	West	CO
E0066	Moor Lane Youth Centre	YOUTH CENTRE	West	CO
E0004	Priory Street Community Centre	COMMUNITY CENTRE	West	CO
E0090	Sanderson Court Community House	COMMUNITY CENTRE	West	CO
E0045	St Helens Road Dringhouses SSC	LAND GROUND LEASE	West	CO
E0013	Thanet Road Acorn Rugby Football Club	LAND GROUND LEASE	West	CO
E0043	Crematorium	CREMATORIUM	East	HS
E0077	Flaxman Avenue 77	RESIDENTIAL HOME	East	HS
E0060	Osballdwick Travellers Site	TRAVELLERS SITE	East	HS
E0144	Peasholme Resettlement Centre	HOSTEL	East	HS
E0077	Wenlock Terrace 19a	RESIDENTIAL HOME	East	HS
E0008	Yearsley Swimming Pool	SPORTS FACILITIES	East	HS
E0078	Clarence Street 30 (Sycamore House)	DAY CENTRE	North	HS
E0060	Clifton Travellers Site	TRAVELLERS SITE	North	HS
E0068	Glen Children`s Home	RESIDENTIAL HOME	North	HS
E0064	Haxby Hall Older Persons Home	RESIDENTIAL HOME	North	HS
E0060	James Street Travellers Site	TRAVELLERS SITE	North	HS
E0068	The Avenue 22	RESIDENTIAL HOME	North	HS

UPR N	PropName	Type	Area	The me
E0068	Energise Sports Centre	SPORTS FACILITIES	West	HS
E0068	Howe Hill Hostel	HOSTEL	West	HS
E0064	Oakhaven Older Persons Home	RESIDENTIAL HOME	West	HS
E0085	Pine Trees Day Centre	DAY CENTRE	West	HS
E0059	Bishopthorpe Library	LIBRARY	East	Lb
E0059	Dunnington Library	LIBRARY	East	Lb
E0059	Fulford Library (Part Of St Oswalds Primary School)	LIBRARY	East	Lb
E0169	Tang Hall Library (part of Burnholme)	LIBRARY	East	Lb
E0063	Clifton Library	LIBRARY	North	Lb
E0063	Haxby Library	LIBRARY	North	Lb
E0063	Huntington Library	LIBRARY	North	Lb
	New Earswick Library	LIBRARY	North	Lb
E0059	Strensall Library	LIBRARY	North	Lb
E0059	York Explore Library	LIBRARY	North	Lb
E0063	Acomb Explore	LIBRARY	West	Lb
E0059	Copmanthorpe Library	LIBRARY	West	Lb
E0063	Dringhouses Library	LIBRARY	West	Lb
E0141	Rowntree Park Reading Cafe	LIBRARY	West	Lb
E0063	Upper Poppleton Library	LIBRARY	West	Lb
E0131	Hazel Court	COUNCIL OFFICES/DEPOT	North	OO
E0090	York Register Office	COUNCIL OFFICES	North	OO
E0146	West Offices	COUNCIL OFFICES	West	OO
E0038	Applecroft Road Playing Field	LAND GROUND LEASE	East	PF
E0007	Bell Farm Playground	PLAY AREA/PLAYGROUND	East	PF
E0012	Cemetery Road Play Area	PLAY AREA/PLAYGROUND	East	PF
E0055	Danesgate Detached Playing Field	DETACHED PLAYING FIELD	East	PF
E0052	Fenby Field Detached Playing Field	DETACHED PLAYING FIELD	East	PF
E0040	Glen Gardens and associated Land & Buildings	PUBLIC GARDENS/PARKS	East	PF
E0061	Hopgrove Land (Part)	LAND/PUBLIC LAND	East	PF
E0073	Hopgrove Land (Part)	LAND GROUND LEASE	East	PF
E0153	Hull Road Park - Buildings	PUBLIC GARDENS/PARKS	East	PF
E0048	Hull Road Park - Land	PUBLIC GARDENS/PARKS	East	PF
E0047	King George 5th POS/Playground	LAND/PUBLIC LAND	East	PF
E0089	Melrosegate & Millfield Avenue Land	LAND/PUBLIC LAND	East	PF
E0053	Melrosegate Detached Playing Field	DETACHED PLAYING FIELD	East	PF
E0089	Millfield Lane (Hull Road) Land	LAND/PUBLIC LAND	East	PF
E0155	Monk Stray Community Assets	LAND/PUBLIC LAND	East	PF
E0047	Monkton Road 123 (Near Playground)	PLAY AREA/PLAYGROUND	East	PF
E0091	Retreat Bowling Green	LAND GROUND LEASE	East	PF
E0155	Walmgate Stray Operational Properties	LAND/PUBLIC LAND	East	PF
E0142	Yearsley Bridge Island Nature Reserve	LAND GROUND LEASE	East	PF
E0029	Bootham Rest Garden	PUBLIC GARDENS/PARKS	North	PF
E0148	Bootham Stray Community Assets	STRAY LAND/BUILDINGS	North	PF
E0148	Bootham Stray Operational Properties	STRAY LAND/BUILDINGS	North	PF
E0067	Clifton (Aka Rawcliffe) Lake And Surrounds	LAND/PUBLIC LAND	North	PF
E0092	Clifton Backies Nature Reserve	LAND/PUBLIC LAND	North	PF

UPR N	PropName	Type	Area	The me
E0158	Clifton Backies POS	LAND/PUBLIC LAND	North	PF
E0009	Clifton Long Reach Esplanade	LAND/PUBLIC LAND	North	PF
E0010	Crichton Avenue Play Area	LAND/PUBLIC LAND	North	PF
E0009	Crombie Avenue Playground	PLAY AREA/PLAYGROUND	North	PF
E0028	Duncombe Place Memorial Gardens	PUBLIC GARDENS/PARKS	North	PF
E0027	Foss Island Road Nature Reserve	LAND/PUBLIC LAND	North	PF
E0079	Greystone Wood	LAND/PUBLIC LAND	North	PF
E0077	Rawcliffe Bar Country Park	LAND/PUBLIC LAND	North	PF
E0160	Rawcliffe Bar Country Park	LAND/PUBLIC LAND	North	PF
E0061	Rawcliffe Recreational Ground-Bilsdale Close Land - Land leased to PC	LAND/PUBLIC LAND	North	PF
E0161	Shipton Road Land & Public Footpath (Clifton Hospital Site Former)	LAND/PUBLIC LAND	North	PF
E0048	St Nicholas Fields Urban Nature Reserve	LAND GROUND LEASE	North	PF
E0030	Tower Gardens	PUBLIC GARDENS/PARKS	North	PF
E0151	Acomb Green excl War Memorial area	LAND/PUBLIC LAND	West	PF
E0000	Acomb Green Open Space & Water Trough	LAND/PUBLIC LAND	West	PF
E0003	Balfour Street Playground	PLAY AREA/PLAYGROUND	West	PF
E0042	Carlisle Street Play Area	PLAY AREA/PLAYGROUND	West	PF
E0087	Clifton Long Reach	LAND/PUBLIC LAND	West	PF
E0014	Cornlands Road Play Area	PLAY AREA/PLAYGROUND	West	PF
E0014	Gale Lane Playing Field	LAND/PUBLIC LAND	West	PF
E0045	Hob Moor Land Adj to Hob Moor Education and Childrens Centre	LAND/PUBLIC LAND	West	PF
E0079	Hob Moor Nature Reserve (2)	LAND/PUBLIC LAND	West	PF
E0041	Holgate Bowling Green Pavilion And Grounds	LAND GROUND LEASE	West	PF
E0053	James Ashton Playing Field	PLAYING FIELD	West	PF
E0093	Knapton Recreational Field	LAND/PUBLIC LAND	West	PF
E0003	Leeman Road Memorial Gardens	PUBLIC GARDENS/PARKS	West	PF
E0003	Leeman Road Millennium Green	LAND/PUBLIC LAND	West	PF
E0137	Leeside Play Area	PLAY AREA/PLAYGROUND	West	PF
E0045	Micklegate Non Stray	LAND/PUBLIC LAND	West	PF
E0141	Micklegate Stray Community Assets	LAND/PUBLIC LAND	West	PF
E0141	Micklegate Stray Opnl Properties	ALLOTMENTS	West	PF
E0083	Millennium Green (Moat Fields)	LAND GROUND LEASE	West	PF
E0085	Millfield Lane Poppleton Junior Football Club	LAND/PUBLIC LAND	West	PF
E0137	Moor Lane Chapmans Pond POS	LAND/PUBLIC LAND	West	PF
E0165	North Street Gardens Memorial	MONUMENT/CITY WALLS	West	PF
E0063	Poppleton Community Centre Land	LAND/PUBLIC LAND	West	PF
E0149	Poppleton Park - Playground & Open Spaces	LAND/PUBLIC LAND	West	PF
E0044	Rowntree Park & Associated Operational Buildings	PUBLIC GARDENS/PARKS	West	PF
E0151	Salisbury Road Bowling Green (former)	LAND/PUBLIC LAND	West	PF
E0005	Station Avenue Public Gardens 1	PUBLIC GARDENS/PARKS	West	PF
E0079	Station Avenue Public Gardens 2	LAND/PUBLIC LAND	West	PF
E0046	Tadcaster Road London Bridge Land	LAND/PUBLIC LAND	West	PF
E0095	The Mile, Beckfield Lane - Sports Facilities	SPORTS FACILITIES	West	PF

UPR N	PropName	Type	Area	The me
E0006	Upper St Pauls Terrace Playground	PLAY AREA/PLAYGROUND	West	PF
E0005	Wellington Row Gardens	PUBLIC GARDENS/PARKS	West	PF
E0042	West Bank Park - Buildings	PUBLIC GARDENS/PARKS	West	PF
E0157	West Bank Park - Land	PUBLIC GARDENS/PARKS	West	PF
E0053	Applefields School	SCHOOL - SPECIAL	East	SC
E0050	Archbishop Holgates C Of E Academy	SCHOOL - SECONDARY	East	SC
E0055	Archbishop Of York`s C Of E Junior School	SCHOOL - PRIMARY	East	SC
E0054	Badger Hill Primary Academy	SCHOOL - PRIMARY	East	SC
E0055	Bishopthorpe Infant School	SCHOOL - PRIMARY	East	SC
E0050	Danesgate	SCHOOL - SPECIAL	East	SC
E0056	Dunnington C E Primary Academy	SCHOOL - PRIMARY	East	SC
E0058	Elvington C Of E Primary School	SCHOOL - PRIMARY	East	SC
E0053	Fishergate Primary School	SCHOOL - PRIMARY	East	SC
E0055	Fulford Secondary Academy	SCHOOL - SECONDARY	East	SC
E0053	Hempland Primary Academy	SCHOOL - PRIMARY	East	SC
E0052	Heworth CE Primary Academy	SCHOOL - PRIMARY	East	SC
E0056	Lord Deramore`s Primary School	SCHOOL - PRIMARY	East	SC
E0058	Naburn C Of E Primary School	SCHOOL - PRIMARY	East	SC
E0054	Osbalwick Primary School	SCHOOL - PRIMARY	East	SC
E0051	St Aelreds RC Primary School	SCHOOL - PRIMARY	East	SC
E0051	St Georges RC Primary School	SCHOOL - PRIMARY	East	SC
E0051	St Lawrences CE Primary Academy	SCHOOL - PRIMARY	East	SC
E0055	St Oswalds C Of E Primary School	SCHOOL - PRIMARY	East	SC
E0053	Tang Hall Primary Academy	SCHOOL - PRIMARY	East	SC
E0058	Wheldrake With Thorganby C Of E Primary School	SCHOOL - PRIMARY	East	SC
E0052	Burton Green Primary Academy	SCHOOL - PRIMARY	North	SC
E0095	Clifton Green Primary School	SCHOOL - PRIMARY	North	SC
E0151	Clifton with Rawcliffe Primary Academy	SCHOOL - PRIMARY	North	SC
E0052	Haxby Road Primary Academy	SCHOOL - PRIMARY	North	SC
E0056	Headlands Primary School	SCHOOL - PRIMARY	North	SC
E0056	Huntington Primary Academy	SCHOOL - PRIMARY	North	SC
E0056	Huntington Secondary School	SCHOOL - SECONDARY	North	SC
E0057	Joseph Rowntree Secondary School	SCHOOL - SECONDARY	North	SC
E0055	Lakeside Primary Academy	SCHOOL - PRIMARY	North	SC
E0056	New Earswick Primary School	SCHOOL - PRIMARY	North	SC
E0056	Park Grove Primary Academy	SCHOOL - PRIMARY	North	SC
E0056	Ralph Butterfield Primary School	SCHOOL - PRIMARY	North	SC
E0057	Robert Wilkinson Academy	SCHOOL - PRIMARY	North	SC
E0051	St Wilfrid`s RC Primary School	SCHOOL - PRIMARY	North	SC
E0057	Stockton On Forest Primary School	SCHOOL - PRIMARY	North	SC
E0055	Vale of York Academy (Formerly Canon Lee School)	SCHOOL - SECONDARY	North	SC
E0054	Wigginton Primary School	SCHOOL - PRIMARY	North	SC
E0056	Yearsley Grove Primary School	SCHOOL - PRIMARY	North	SC
E0052	Acomb Learning Support Centre	EDUCATIONAL USE	West	SC
E0054	Acomb Primary Academy	SCHOOL - PRIMARY	West	SC

UPR N	PropName	Type	Area	The me
E0051	All Saints RC Secondary School	SCHOOL - SECONDARY	West	SC
E0054	Carr Infant School	SCHOOL - PRIMARY	West	SC
E0079	Carr Junior School	SCHOOL - PRIMARY	West	SC
E0055	Copmanthorpe Primary School	SCHOOL - PRIMARY	West	SC
E0054	Dringhouses Primary School	SCHOOL - PRIMARY	West	SC
E0131	Hob Moor Community Primary School	SCHOOL - PRIMARY	West	SC
E0054	Knavesmire Primary Academy	SCHOOL - PRIMARY	West	SC
E0146	Manor C of E Academy Buildings & Land	SCHOOL - SECONDARY	West	SC
E0054	Millthorpe Secondary Academy	SCHOOL - SECONDARY	West	SC
E0153	Our Lady Queen of Martyrs RC Primary School	SCHOOL - PRIMARY	West	SC
E0057	Poppleton Ousebank Primary Academy	SCHOOL - PRIMARY	West	SC
E0053	Poppleton Road Primary School	SCHOOL - PRIMARY	West	SC
E0057	Rufforth Primary School	SCHOOL - PRIMARY	West	SC
E0050	Scarcroft Primary Academy	SCHOOL - PRIMARY	West	SC
E0057	Skelton Primary School	SCHOOL - PRIMARY	West	SC
E0136	St Barnabas` CE Primary School (PFI)	SCHOOL - PRIMARY	West	SC
E0058	St Marys C Of E Primary School	SCHOOL - PRIMARY	West	SC
E0051	St Pauls C Of E Primary School	SCHOOL - PRIMARY	West	SC
E0051	St Pauls Nursery School	SCHOOL - NURSERY	West	SC
E0080	Westfield Primary Community School	SCHOOL - PRIMARY	West	SC
E0052	Woodthorpe Primary Academy	SCHOOL - PRIMARY	West	SC
E0052	York High School	SCHOOL - SECONDARY	West	SC

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**Economy & Place Policy Development
Committee****20 November 2018**

Report of Corporate Director of Economy and Place

Local Enterprise Partnerships (LEP) Review - Update**Summary**

1. This report provides an update on the current LEP review, the responses made to date and the implications for York.

Background

2. The LEP Network describes LEPs as *“business led partnerships between local authorities and local private sector businesses. They play a central role in determining local economic priorities and undertaking activities to drive economic growth and job creation, improve infrastructure and raise workforce skills within the local area.”* Importantly, they provide a conduit through which significant national infrastructure and skills funding is channelled by Government.
3. York is part of Leeds City Region (LCR) and York, North Yorkshire and East Riding (YNYER) LEPs. York has enjoyed positive working arrangements and certainly benefited from both. The different priorities and focuses of the two areas have provided support to York in different ways, recognising our strategic position as a key city between two sub-regions and our role bridging two economic geographies. Both LEPs have supported significant investment in York.
4. A review of LEPs was announced in the Industrial Strategy White Paper. It was led by a Ministerial group of Jake Berry (Ministry of Housing, Communities and Local Government), Margot James (Department for Business, Energy and Industrial Strategy) and Andrew Jones (HM Treasury) and included engagement with local authorities, business representation organisation and others through working groups.
5. A confidential briefing was provided to LEP Chairs and Chief Executives on 17 July in London, with the final report - *Strengthened Local*

Enterprise Partnerships - published on 24 July. The link to the report is included in Background papers.

6. The review is a vote of confidence in LEPs, reinforcing their role to be the lead organisation in implementing the Industrial Strategy and through which the UK Shared Prosperity Fund (the key post-Brexit capital infrastructure funding) will be distributed.
7. Annex A summarises the recommendations of the review.
8. The primary issue for York is that:
 - a. Under the proposals, there can be no overlaps in terms of LEP geographies, meaning places may only be members of one LEP.
9. Secondary issues which impact on York relate to:
 - a. Increased private sector membership on boards, and available spaces for council representation
 - b. A secretariat independent of local government
10. This note focuses primarily on the geography as this is the most immediate potential change to existing arrangements.
11. Each LEP was required to submit a response, proposing their plan to meet the new requirements on geography, by 28 September. This was followed by further response on implementation of the other governance issues by 31 October.

Consultation

12. Since the publication of the review, a range of formal and informal discussions have been held between the LEPs, Councils, MPs and businesses. This has been led by the LEPs themselves.
13. The matter has been discussed at LEP and Combined Authority meetings and with the Yorkshire Leaders group.

Options

14. The requirement to remove overlaps will require some changes of LEP membership for authorities. There are a number of other overlaps in our region. These are as follows:
 - a. East Riding in both YNYER and Humber LEPs

- b. North Lincolnshire and North East Lincolnshire in both Humber and Greater Lincolnshire LEPs
 - c. York, Harrogate, Craven and Selby in both YNYER and LCR
 - d. Barnsley in both LCR and Sheffield City Region (SCR)
15. With so many overlaps, the changes regionally might be significant, with each individual change having a knock-on impact on the neighbouring LEPs.
16. Within both LCR and YNYER, the early discussions recognised two possible options:
- a. To get bigger – attempt to merge with neighbouring LEPs, thereby removing overlaps. This manifested itself as a consideration of a merger of LCR and YNYER.
 - b. Get smaller – overlapping authorities to go to one LEP or the other. This was viewed as a York and North Yorkshire LEP, referred to as “York City Region”, with East Riding being part of Humber LEP.
17. It became known some weeks after the publication of the review that some areas of the country had been discussing with Government the possibility of not removing overlaps and maintaining the status quo. This, therefore, presented a third option:
- c. To propose to maintain existing overlaps and submit a non-compliant response, in the hope that Government would remove that requirement.

Analysis

18. With all the above options, there are some associated benefits and challenges.

LCR and YNYER merger

19. This option is attractive to York on the basis that:
- a. It would create a LEP of significant scale (pop. c.3m) and prominence which might help to ensure future investment

- b. There is potential to create a new LEP entity which reflects the diversity of the region and create a solid platform to work collaboratively
- c. It would maintain York's relationships east and west and represent our strategic position at the heart of the region
- d. No decision to withdraw from a LEP would be needed and no complexity of disengaging from existing areas of work

20. The potential challenges are:

- a. Ensuring a large LEP really did represent the diversity of issues across the geography, was not dominated by the larger authorities, and all places had a fair chance of investment.
- b. Ensuring a strong political voice from each place
- c. Identifying the appropriate accountable body for the LEP (which is likely to be West Yorkshire Combined Authority, but which itself does not represent the whole geography).

York City Region

21. This option was suggested to potentially benefit York because it could:

- a. Provide greater prominence of York within its LEP
- b. Potentially give York a larger proportion of investment from the LEP

22. The challenges of this approach are that it could:

- a. Remove or reduce our strategic links into the Leeds City Region
- b. Create a small LEP (pop. c.800k) which might not have the prominence or influence required to attract significant investment
- c. Maintain an existing YNYER LEP priority focus on rural and coastal issues which would not, on their own, represent all York's key areas of priority.

Maintain overlaps

23. This option has the advantage of:

- a. Maintaining a set of arrangements which work effectively and through which York has benefited.
- b. Require no significant transitional activities, no decision to withdraw from a LEP and no complexity of disengaging from existing areas of work
- c. Maintain York's strategic connections east and west

24. The challenges of this approach would be:

- a. The failure to capitalise on a potential opportunity to create a new LEP which better collectively served the interests of the sub-region.

25. On balance, discussions concluded that York's preference would for a merger of LCR and YNYER, based on the potential benefits above. It was considered that the challenges this option would pose could be overcome through the governance arrangements put in place. At a meeting of LCR, this position was echoed by other authorities and the board agreed a submission to government on that basis.

26. YNYER LEP board, however, had a different discussion. There were broader concerns from partners about whether a larger LEP could represent the diverse interests of the region, particularly the rural and coastal aspects. There was uncertainty of how governance arrangements could allow all the voices (including district councils) to be heard. This meant a merged model was not agreed. CYC made it clear that a smaller York City Region model was not preferred as this would not create the scale necessary to ensure investment and profile. This left the only agreeable option as proposing continuation of the status quo, with overlapping geographies. This was unanimously agreed and a submission made on that basis.

27. Because of York's involvement in two submissions which could be viewed as contradictory, a letter was sent to the Secretary of State to clarify CYC's position. This summarised that CYC:

- "are supportive of the proposal for a merged West and North Yorkshire LEP footprint, where a new LEP entity is designed to meet the diverse requirements of a broad geography in such a way that supports growth across the region fairly and equitably;
- recognise that if there is a move away from the Government's stated position of requiring no overlaps in footprints, retaining the existing

overlapping boundaries of LCR and YNYER would continue to serve both York's interests and those of the wider region well;

- would be unlikely to support proposals which resulted in York being in a single smaller LEP, or which excluded us from the LEP arrangements for either of the North or West Yorkshire economic areas.”

28. Both LEPs have subsequently submitted further responses which outline the process for adopting the other (non-geographic) recommendations.

29. The submissions received by Government are clearly not all mutually compatible. For this reason, it is expected that ministers will determine the geography. At the time of writing, no response has yet been received.

Council Plan

30. This discussion is relevant to York's wider economic growth potential and in particular the priority of A Prosperous City for All.

Implications

31. The implications are highlighted within the Analysis section above, but at this stage are high-level. Once the future geography is known, a more detailed assessment of the implications can be made.

Risk Management

32. Given the responses made by both LEPs, York is well positioned in either of the outcomes proposed.

33. A general risk is that any future LEP does not represent the needs of our city. This is mitigated by the good existing relationship with each LEP and the recognition of York's importance across both geographies.

Conclusions

34. Once the geography is known, officers will continue to support the development of the future working protocols and ensure that York's interests are well represented. Given the submissions made, the position for York appears positive with either outcome.

Recommendations

35. Members are asked to:

- 1) Note the progress to date and provide any perspectives on how York's interests can be best represented in future arrangements.

Reason: to support York's economic wellbeing

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Report Approved Date 09/11/18

Wards Affected:

All

For further information please contact the author of the report

Background Papers:

Strengthening Local Enterprise Partnerships
<https://www.gov.uk/government/publications/strengthened-local-enterprise-partnerships>

Annexes

Annex A – Summary of LEP review recommendations

Abbreviations

LEP – Local Enterprise Partnership
YNYER - York, North Yorkshire and East Riding
LCR – Leeds City Region
SCR – Sheffield City Region

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Annex A - Summary of LEP review recommendations

Role and responsibilities

- Develop an evidence-based Local Industrial Strategy that sets out a long-term economic vision for their area based on local consultation.
- Publish an annual delivery plan and end of year report. This will include key performance indicators to assess the impact of their Local Industrial Strategy, funding and interventions. It will inform objective assessment on Local Enterprise Partnership performance both nationally and locally.

Leadership and organisational capacity

- Consult widely and transparently with the business community before appointing a new Chair; and introduce defined term limits for Chairs and Deputy Chairs in line with best practice in the private sector.
- Establish more representative boards of a maximum of 20 persons with the option to co-opt up to five additional board members. Our aspiration is that two-thirds of board members should be from the private sector;
- Improve the gender balance and representation of those with protected characteristics on boards with an aim that women make up at least one third of Local Enterprise Partnership boards by 2020 with an expectation for equal representation by 2023, and ensuring all Local Enterprise Partnership boards are representative of the businesses and communities they serve.
- Provide a secretariat independent of local government to support the Chair and board in decision making.
- Develop a strong local evidence base of economic strengths, weaknesses and comparative advantages within a national and international context. This will be supported by robust evaluation of individual projects and interventions.

Accountability and performance

- Have a legal personality, such as incorporation as companies, or mayoral combined authorities or combined authorities where they exist.
- Set out clearly and transparently the responsibilities of the Chair, Board, Director, and Accountable Body, including over spending decisions, appointments, and governance.

- Actively participate in relevant local authority scrutiny panel enquiries to ensure effective and appropriate democratic scrutiny of their investment decisions.
- Hold annual general meetings open to the public to attend to ensure the communities that they represent can understand and influence the economic plans for the area.

Geography

- Local Enterprise Partnership Chairs and other local stakeholders to come forward with considered proposals by the end of September on geographies which best reflect real functional economic areas, remove overlaps and, where appropriate, propose wider changes such as mergers. Government will respond to these proposals in the autumn and future capacity funding will be contingent on successfully achieving this.
- Collaborate across boundaries where interests are aligned when developing strategies and interventions to maximise their impact across their different objectives.

**Economy & Place Policy Development Committee****20 November 2018****Scrutiny Topic Scoping Report – Review of Residents’ Parking Scheme****Summary**

1. This report seeks to define the scope of this work based on preliminary work by the informal Task Group from this committee in regard to the proposal made by Cllr D’Agorne to review CYC’s Residents’ Priority Parking Scheme – see copy of topic registration form at Annex A.
2. Members are asked to consider the work done by the Task Group so far and agree the scope of this work and assess the impacts on this topic, and agree how best to progress this policy development review proposal to the next stage.

Background

3. The residents' priority parking scheme (ResPark) restricts parking within designated areas of York, known as 'ResPark zones', to those people who are eligible to apply for a permit. The scheme gives priority to park within a particular zone to residents and property owners.
4. Permits are available for residents within the ResPark zones and their visitors:
 - Household permits (and additional permits)
 - Visitor parking permits
 - Special control parking permits
 - House in multiple occupancy parking permits
5. Permits are also available for people who may own properties within a zone, or have a commercial requirement for parking there, for example:
 - Guest house parking permits
 - Property parking permits

- Landlord and management agents permits
 - Business parking permits
 - Commercial parking permits
 - Community parking permits
6. Vehicles without a permit are only able to park or wait in a zone for the advised permitted waiting time (usually 10 minutes). The ResPark scheme does not guarantee a space, but gives priority over other vehicles who do not qualify to park within a ResPark zone. Most ResPark permits are only valid within one designated zone (usually the zone containing the applicant's home address or business), and a separate permit is required for each vehicle, with the exception of motorcycles and bicycles.

Analysis

7. The significant number and small size of the resident parking zones increases complexity. These have been implemented over many years since the early 1980's where between then and up to 2003 we had 29 zones across the city. Since then it has raised to 61 with more being implemented and more waiting to be reviewed all of which are instigated by residents and/or Ward Councillors.
8. Cllr D'Agorne, who has instigated this review, has sent officers some of his findings which include a small sample that compares York's annual first household permits to other towns and cities first permits, although this information is several years out of date, any analysis will need to compare like with like.
9. Cost savings and customer service improvements are continually reviewed by Parking Services. One example includes the project to replace the IT systems which will improve the online self-service system for customers.
10. In line with some of the committee members' comments about digital/virtual parking permits, this is included as options for future developments once the IT system is in place.

Efficiency/Complexity

11. The cost of running a resident parking scheme is complex and is linked to the fact that York has chosen to implement very small, often single

street, res park schemes which means each one is disproportionately expensive to implement and we are increasingly seeing the piecemeal spread of these zones. York has 61 zones (increasing every year) compared to say Harrogate's number of zones, which are in single figures as an example. The consequences of this argument is for bigger, broader resident parking zones which may reduce the costs but have other knock on effects, such as the potential increase in short car trips. For example where a resident knows they can drive to the shops within their zone and as we have seen the appetite from residents is that they are territorial to their zone and who uses it. Reducing complexity could look at options such as:

- Rationalising down the number of parking zones to larger zones
- Rationalising down the number and types of parking permits

Customer Experience/Best Practice

12. The review could support the work to review and embed new technology as mentioned above for better customer service with suggestions of how the customer experience of resident parking could be improved.

Cost

13. Cllr D'Agorne's scrutiny request to the committee was to review the cost to residents. Ultimately the cost of a permit is set by Full Council. The cost of parking increases in recent years has been inflationary. Any surplus from parking can be used, as laid out by law, to subsidise other transport elements. Residents' parking is budgeted to achieve income of £858k. Any change in fees which would lead to a loss of income would require compensatory budget savings to be made.
14. The Committee has formed an informal Task Group to do their own research into what this council and other councils do by way of informing this work and as a comparison. However this report does not cover their findings but will ask that these Members present their findings to the Committee to help inform a view and actions about how the Committee wishes to take this forward.

Council Plan

15. This supports the Council's key priority to listen to residents, as listed in the Council Plan 2015-19.

Implications

- 16. Financial & HR – As this report is only advisory there are no financial or HR issues. If Elected Members decide to change the charges it reduces the income so there will need to be savings elsewhere to compensate.
- 17. Equalities – A community impact assessment has not been done for this work given it is at a scoping stage however one will be required if a review taken forward.
- 18. Legal, Crime & Disorder, ICT, Property - There are no known implications associated with the recommendation in this report.
- 19. Risk Management - The changes proposed to the city centre in terms of vehicular access are significant and will impact on a section of the community, the opportunity to explore the issues at scrutiny should mitigate this.

Recommendation

- 20. Members are asked to consider this scoping report and determine the scope of any further work.

Reason: To undertake a meaningful scrutiny into Resident Parking Permits.

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Report Approved **Date** 9/11/2018

Wards Affected:

All

For further information please contact the author of the report

Background Papers: None

Annexes:

Annex A – Scrutiny Topic Registration Form

Annex B – Information gathered by Cllr Fenton

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SCRUTINY TOPIC REGISTRATION / ASSESSMENT FORM FOR COUNCILLORS

What is the broad topic area?

Review of Residents Parking Scheme

Ambitions for the review *i.e. what is the review trying to achieve & why? What will be different as a result of the review?*

To identify efficiency savings, potential different processes to use e.g. new technology, and learn from other authorities e.g. North Yorks who charge less than a third of the price in York for similar scheme across the county.

Objective: To half the cost of standard permit through efficiencies

What remit would you propose for your topic *i.e. what should be included & excluded?*

Include desktop exercise comparing the York scheme with others in UK. Include opportunity for residents in Respark areas and those on the waiting list to comment on how the scheme might be improved.

Please indicate how the review would be in the public or Council's interest? *e.g. reviewing recycling options in the city would reduce the cost to the Council for landfill*

Boost confidence of public in the scheme and the council

Greater transparency of operation and enforcement costs.

Lower charges would be popular with residents and encourage more comprehensive coverage. This in turn would boost use of park + ride and reduce commuter traffic and congestion.

Supporting Information: *Please provide any other information you feel might be useful background to the submission of this topic for consideration - supporting documentation may be attached.*

Report to Transport Decision session March 2018 re 'Respark Waiting List'

Scale of charges and CYC website information explaining operation of the current scheme.

Report from Head of Parking Services re costs and income from permits & PCNs (already requested).

Officers Feedback on Topic Proposal

1. Does it have a potential impact on one or more sections of the population?
Yes **No**
2. Is it a corporate priority / concern to the council's partners? Unsure
Yes **No**
3. Will the review add value and lead to effective outcomes? Unsure **Yes** **No**
4. Is it timely, and do we have the resources? **Yes** **No**
5. Will the review duplicate other work? **Yes** **No**

If the answer is 'Yes' to questions 1 – 4 and 'No' to question 5, then the Committee may decide to proceed with the review. To decide how best to carry out the review, the Committee may need advice on the following:

1) Who and how shall we consult *i.e. who do we need to consult and why? Is there already any feedback from customers and/or other consultation groups that we need to take account of?*

All internal officers that are involved with the resident parking scheme in the first instance, namely Finance and Network Management. In the second then all affected Ward Councillors and residents who live within a residents parking zone. As this review seemingly is to look at reducing the price of the residents parking permits, it is deemed highly unlikely that there will be any objection to the lowering of the permit price and may seem a redundant exercise to consult resident permit holders if they wish to see a reduction in the cost of their permit or not.

2) Do we need any experts/specialists (internal/external) *i.e. is the review dependent on specific teams, departments or external bodies? What impact will the review have on the work of any of these?*

Yes, Network Management and Finance. It should be noted that the charges for the resident parking zone, as with all permits, is a decision made by Executive Members. So it is suggested the Executive Member for Transport be involved with this also.

3) What other help do we need *i.e. what information do we need and who will provide it and what do we need to undertake this review e.g. specific resources, events, meetings etc?*

There is no resource to take forward a review of this nature.

4) Does this review relate to any other ongoing projects or depend on them for anything?

Later this year it is hoped there will be a review of all the parking permits in York, with a view to rationalising these down.

5) How long should it take *i.e. does the timings of completion of the review need to coincide with any other ongoing or planned work?*

This could likely take many months not to mention the cost of consultation, and the need to have a dedicated resource to this.

Information gathered by Cllr Fenton

As part of the work of the informal Task Group set up to examine resident parking, Cllr Fenton met staff from the Parking and Customer Services teams to gather information on the operation of the current ResPark scheme from a customer perspective. His findings include:

- There is comprehensive information available online about the council's ResPark scheme, at <https://www.york.gov.uk/ResPark>
- If you move into a property that is in a ResPark area, and would like to apply for a permit, you need to download a PDF form from the website and complete it by hand. You can send it to City of York Council by post with a cheque or credit/debit card details, or call into West Offices in person with your form and pay by cheque or card.
- There are different forms for different permits. For example if you want a household permit and an additional permit, you have to complete multiple forms.
- Household permits are not vehicle-specific (unless one of the discount categories applies), but additional permits are.
- There are discounts for small cars (e.g. Smart cars) or low emission vehicles.
- You can buy a permit for 3, 6, 9 or 12 months. CYC will send you a letter 6 weeks before your permit expires inviting you to renew by post or by coming into West Offices.
- When you purchase a household permit, you'll receive an authorisation card, which enables you to buy permits for visitors to use. Visitor permits come in books of 5, each book costs £6.25. You can buy a maximum of 6 books per calendar month and 40 books in a year. To buy visitor permits you can either come to West Offices with your authorisation card and payment or apply by post enclosing your authorisation card, details of how many books you require, and your payment.

- If you don't have a car, but would like visitor permits, you need to obtain an authorisation card in order to apply for visitor permits.
- Large developments in ResPark areas (e.g. a large block of flats built on the site of a former pub) are not included in the ResPark scheme.
- In the Customer Contact Centre there are usually 2 or 3 members of staff dedicated to Parking Services.
- CYC only has 17 licences for the 'Parking Gateway' software it uses, so this limits the number of staff who can work on ResPark matters. Apparently the software licence expires in October 2019, so it is to be hoped that a new Oracle-based system will be up and running before then.

Economy & Place Policy Development Committee - Workplan 2018-19

19 June 2018	<ol style="list-style-type: none"> 1. Attendance of Exec Mbr for Economic Dev & Comm Engagement - Priorities & Challenges for 2018/19 2. Creative Strategy for York - with attendance of Head of Science City York (Heather Niven) 3. Residents Parking Scrutiny Topic Feasibility Report (James Gilchrist/Graham Titchener) 4. Workplan 2018/19 5. <i>Urgent Business</i> – Draft Service Specification for Make it York Contract 2018-21(Charlie Croft)
17 July 2018	<ol style="list-style-type: none"> 1. Attendance of Exec Mbr for Environment - Priorities & Challenges for 2018/19 2. Attendance of Exec Mbr for Transport & Planning, 3. Presentation on Economic Strategy Progress inc. Strategy Review Plan & Update on Local Industrial Strategy (Simon Brereton) – <i>deferred from June 2018 meeting</i> 4. Workplan 2018/19
18 Sept 2018	<ol style="list-style-type: none"> 1. Introduction to City Centre Access Works & Initial Consultation on City Centre Disabled Parking (2. Overview of Planned Work to Enhance Economic Growth in Secondary Shopping Areas 3. Update Report on Street Lighting Policy 4. Workplan 2018/19
Nov 2018	Business Week – Conference on the Future of York’s Economy
20 Nov 2018	<ol style="list-style-type: none"> 1. Update on Development of a Community Asset Strategy for York 2. Briefing paper on the changes to LEP geographies on York 3. Residents Parking Review Scoping Report 3. Workplan 2018/19
22 Jan 2019	1. Workplan 2018/19

5 March 2019

1. Workplan 2018/19

Future Areas of Policy Development

- Economic Strategy 2020–2025 - Building in Economic Metrics & Performance Assessment
- Community Infrastructure Levy
- Supplementary Planning Guidance – Priorities for York
- Policy on Crossing Points